

WORKING TOGETHER FOR A SAFER CAMPUS COMMUNITY

Western is committed to a safe campus for all those who work and study here. As we gradually transition back to campus, you will receive information from your supervisor on when you will be required to return to work on site.

Before returning to work on campus, employees must: _____



- View the eight-minute [COVID-19 training module video](#) on OWL.



- Complete the '[Return to Campus](#)' questionnaire (accessed via [Qualtrics](#)) before each work shift/visit to campus.



- Stay home if you are feeling unwell. Complete the [Absence Notification Tool](#) on My HR and notify your supervisor.

Once on campus: _____



- Practice [physical distancing](#). When possible, stay two metres apart.



- Wear a non-medical mask/face covering. This is required indoors and outdoors when physical distancing is a challenge. Western is supplying all employees with non-medical masks.



- [Wash hands](#) thoroughly and often and avoid touching your face.



- Disinfect your desk, work area, computer equipment and tools frequently.

Health & safety measures:

As always, the health and safety of our campus community remains Western's top priority.

As you return to campus, you will notice many changes such as how you move through buildings, how you enter/exit meeting rooms and classrooms, where you can sit, floor markings, signage, sparse furniture, and reduced occupancy limits.

In preparation for your return, buildings have been deep cleaned by Facilities Management and there is ongoing, daily enhanced cleaning of common touchpoints such as door handles and elevator buttons.

Building ventilation and humidity has been optimized and hand sanitizer and disinfectant wipes have been provided to units. Please contact the designated requisitioner for your faculty or unit to order additional pandemic supplies such as disinfectant wipes, hand sanitizer, gloves and masks.



Western requires the use of [non-medical masks/face coverings](#) in the presence of others and in common and shared spaces on campus. Employees will be supplied with three when returning to campus.

Resources and Contacts:

- Health-related inquiries: Contact your family doctor, Telehealth Ontario at 1-866-797-0000, or [Workplace Health at Western](#) at 519-661-2047
- Safety-related inquiries: tammy.johnston@uwo.ca or 519-661-2111 (x86814)
- General inquiries: Human Resources at hrhelp@uwo.ca
- [Faculty & Staff Resources](#) including [FAQs](#)
- [Research Recovery Plan](#)